

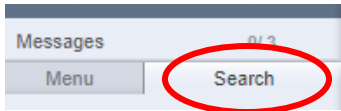


## SVMS Tip Sheet #03: Specific Chart Access via eHealth eXchange

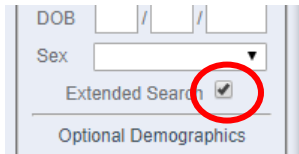
Dignity Health, Reliance of Oregon, Stanford, UC Davis, UCSF

1. Login to CareAlign portal  
<https://login.sacvalleymedshare.org>

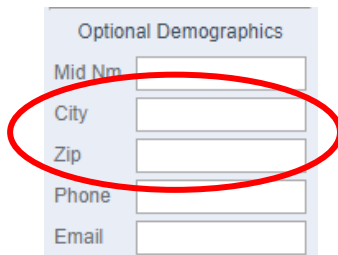
2. Click SEARCH header



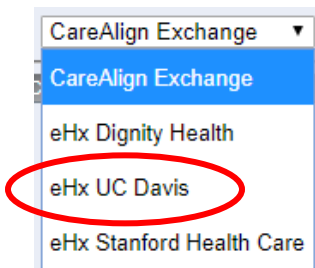
3. Ensure Extended Search button is checked.



4. Input search info:
  - a. Last Name,
  - b. First Name,
  - c. Date of Birth,
  - d. Gender, ***and***,
  - e. **At least 2** other pieces of information listed in Optional Demographics: **Usually City & ZIP**



5. Choose one of the “eHx .....” connections from the dropdown next to “CareAlign Exchange”





6. Click SEARCH

eHx UC Davis

Clear Search

7. If a list does not open, click SEARCH again to rerun the it.

8. From the list that opens, uncheck all charts *EXCEPT* the eHx chart.

✓	Location
<input type="checkbox"/>	Shasta Community Health Center
<input type="checkbox"/>	Enloe Medical Center
<input type="checkbox"/>	Shasta Regional Medical Center
<input checked="" type="checkbox"/>	eHx UC Davis

View Selected Charts

9. Then click *View Selected Charts*

10. A list of documents will come up

2019	
07/29/2019	
Continuity of Care Document	UC Davis Health
Hospital Encounter Summary	UC Davis Health
Telephone Summary	UC Davis Health
Hospital Encounter Summary	UC Davis Health
Telephone Summary	UC Davis Health
Office Visit Summary	UC Davis Health
Nursing/Ancillary Staff Summary	UC Davis Health
Office Visit Summary	UC Davis Health
Office Visit Summary	UC Davis Health

11. You can now click on any of the documents to view the contents.